



Summary of Required Criteria for Eligible Training Providers

Types of training institutions may be a public sector entity, private for profit, private nonprofit or faith-based;

- Institutions of higher education that provide a program that leads to a recognized postsecondary credential
- Apprenticeship programs, including Industry Recognized Apprenticeship Programs (IRAPs) and Registered Apprenticeship Programs (RAPs)
- Other public or private providers that provide training that may include Community Based Organizations (COBs) and Joint Labor-Management Organizations
- Eligible providers of adult education and literacy activities under WIOA Title II if such activities are provided in combination with individual training services

Training institutions must offer postsecondary occupational training programs for occupations that are in-demand, as determined by a local Workforce Development Board (WDB). The postsecondary occupational training program must be one of the following:

- An industry-recognized certificate or certification
- A certificate of completion of a registered apprenticeship
- A license recognized by the state involved or the federal government
- An associate degree
- A baccalaureate degree
- A secondary school diploma or its equivalent
- Employment
- Measurable skill gains toward a credential described above or employment

The training institutions must be able to comply fully with the following laws on nondiscrimination and equal opportunity provisions within the Workforce Innovation & Opportunity Act (WIOA) 29 CFR Part 38:

- The Workforce Innovation and Opportunity Act (WIOA) Section 188, which prohibits discrimination against all individuals in the United States on the basis of race, color,

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religion, sex, national origin, age, disability, political affiliation or belief, or against beneficiaries on the basis of either citizenship status or participation in any WIOA Title-I financial assisted program or activity;

- Title VI of the Civil Rights Act of 1964, as amended;
- Section 504 of the Rehabilitation Act of 1973, as amended;
- The Age Discrimination Act of 1975, as amended;
- Title IX of the Education Amendments of 1972, as amended;
- Title II Subpart A of the American with Disabilities Act of 1990, as amended; and
- Genetic Information Nondiscrimination Act of 2008.

To apply, a training institute must:

- Have a Federal Employer Identification Number (FEIN).
- Have programs approved by their authorizing authority if the institution is exempt from certification by DHEWD, Office of Postsecondary Policy.
- Provide their website address that displays all programs submitted for WIOA funding consideration.
- If an out-of-state institution, it must have posted their programs on their respective state's Eligible Training Provider List.
- Agree to accept the terms and conditions of ETPS Assurances Agreement.

To start the application process, email trainingprovideradmin@dhewd.mo.gov requesting an ETPS account for the teaching institution; instructions are provided for completing the web-based application. If you have questions, email us or call 573-751-3538 for additional information.

Please refer to the ETPS Policy and Procedures Guidance that can be found at <https://jobs.mo.gov/community/missouri-eligible-training-provider-system> for additional details.

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